

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO DRIVE, MYERSTOWN, PA 17067

Committee-of-the-Whole
Board of Education Meeting

District Board Room
Hybrid (In-person and via Zoom)

September 5, 2023

5:00 p.m. Executive Session

The board will meet in Executive Session for the purpose of discussing confidential personnel matters.

6:00 p.m. Committee-of-the-Whole Board of Education Meeting

I. Call to Order

II. Moment of Silent Meditation

III. Pledge of Allegiance

IV. Roll Call

V. Board President Communications

VI. Board Committees & Rep Reports

- Personnel Committee
- Curriculum Committee
- General Services Committee
- Finance Committee
- IU13 Rep Report
- PSBA Rep Report
- CTC Rep Report
- Lebanon County Tax Collection Committee Rep Report
- ELCO Education Foundation

VII. Public Comments – Items On the Agenda

A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.

NOTE: Personnel matters are never discussed at public meetings.

B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

ACTION ITEMS FOR APPROVAL

VIII. Personnel Committee – Mrs. Dotty Noll, Chair

- A. Move to accept a “Letter of Resignation” from Michelle Williams, Middle School Cafeteria Worker, effective and retroactive to August 20, 2023.
- B. Move to accept a “Letter of Resignation” from Martha Good, High School Social Studies Teacher, effective September 8, 2023.
- C. Move to approve Laura Melching as a day to day building substitute for the 2023-2024 school year, effective and retroactive to August 28, 2023.
- D. Move to approve the employment of Eliza Noone, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$14.43, 7.5 hours/day (10-month position) effective on or about September 5, 2023, pending receipt of all required documentation, clearances, and disclosures.
Background: Position filled due to resignation.
- E. Move to approve the employment of Jennifer Behney, as a long-term substitute English Teacher at ELCO High School, on a “Letter of Temporary Employment” at a salary of Bachelor’s - Step 1 (\$52,314), retroactive to August 28, 2023, pending receipt of all required documentation, clearances, and disclosures.
Background: Position filled due to sabbatical leave.
- F. Move to approve the employment of Amy Davis as a K-2 Librarian at Fort Zeller and Jackson Elementary Schools, on a “Temporary Professional Contract” at a salary of Master’s – Step 1 (\$57,131), start date TBD, pending receipt of all required documentation, clearances, and disclosures.
Background: Position being filled due to resignation.
- G. Move to approve the employment of Abby Beatty as a secondary school nurse, at an hourly rate of \$28.00 per hour, 7.5 hours/day (10-month position) effective on or about September 6, 2023, pending receipt of all required documentation, clearances, and disclosures.
Background: Position filled due to vacancy.
- H. Move to approve the employment of Jessica Vicknair as Administrative Assistant to the Maintenance Office, at an hourly rate of \$19.00 per hour, effective on or about September 6, 2023 pending receipt of all required documentation, clearances, and disclosures.
Background: Position filled due to vacancy.
- I. Move to approve the following individuals for extra-curricular positions for the 2023-2024 school year retroactive to August 21, 2023, as listed:

Stipend Position	2023-2024 Advisor
Class of 2026 Advisors	Chad Miller (50%) Diane Bidelsbach (50%)

- J. Move to approve the official start date of Lori Mosser, Administrative Assistant to Superintendent, effective August 21, 2023.
- K. Move to approve adding the following individuals to the ELCO Volunteer listing for the 2023-2024, as listed (noting all required documentation, clearances, and trainings are on file):
 - 1. Nick Stauffer
 - 2. Lynn Aponick
 - 3. Michael Barna
 - 4. Mildred (Milli) Graeff

5. Silvia Happ
6. Joan Lincoln
7. Mary Nace
8. Carolyn Robinson
9. Janice Ruch

IX. Curriculum Committee - Ms. Megan Schaeffer, Chair

- A. Move to approve a trip/travel request from David Fair, music teacher, to attend the Midwest International Band and Orchestra Conference, December 19-22, 2023, in Chicago, Illinois.
Background: Conference has been budgeted.

X. Finance Committee – Mr. Ray Ondrusek, Chair

- A. Move to approve the planetarium contractor Lobar Indemnity Agreement for BME Exemption (Board Attachment).*Background: ELCO has agreed to indemnify Lobar and any of its subcontractors from and against any liability for Pennsylvania Sales and Use Tax with respect to the SSLA Full Dome Projection System and related sound, lighting, video and computer hardware and software equipment. This project will move forward as an exempt project as originally bid.*

NON-ACTION ITEMS FOR DISCUSSION

XI. Personnel Committee – Mrs. Dotty Noll, Chair

- No items for discussion.

XII. Curriculum Committee – Ms. Megan Schaeffer, Chair

- No items for discussion.

XIII. General Services Committee – Mr. David Ziegler, Chair

- No items for discussion.

XIV. Finance Committee – Mr. Ray Ondrusek, Chair

- A. Recommend for approval direction for Michael Miller, Board Secretary, to cast the Board's vote (electronically) for the following PSBA Officers:
- 2024 President-Elect (one-year term)
 - 2024 Vice President (one-year term)
 - 2024-2026 PSBA Treasurer (three-year term)

XV. Superintendent's Report

- Principal Reports
- Athletic Director's Report

Upcoming Dates/Announcements:

September 13, 2023 – 5:15 pm – Finance committee Meeting
September 14, 2023 – 6:00 pm – Curriculum Committee Meeting
September 18, 2023 – 6:00pm – Regular Board of Education Meeting

- XVI. Public Comments – Items On/Off the Agenda
 - A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools. **NOTE:** Personnel matters are never discussed at public meetings.
 - B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.
- XVII. Board Announcements/Comments
- XVIII. Old Business
- XIX. New Business
- XX. Adjournment